**Jeanne Houck**

**Hartford, WI 53027**

[**jeannemhouck@gmail.com**](mailto:jeannemhouck@gmail.com)

**262-229-0806**

If you are looking for an outgoing, loyal and dedicated individual look no further. You've found that person. with over 20 tears of an unwavering commitment to customer service, resolving complex issues and winning customer loyalty. I love to learn and take on new challenges. working as part of a team or handling a single assignment I look forward to new opportunities. I am seeking a position where I can develop new skills and offer my experience and expertise to add to your company's growth.

**Work Experience:**

**Production assistant**

**Evolve brands**

**Jackson, WI**

**March 2018 to Present**

Producing and packaging healthy snacks. This company is actually the old gorilly foods they called us back to work under a new name and new owners.

**Machine Operator**

**Progress Manufacturing Inc**

**West Bend, WI**

**November 2017 to Present**

I run a lathe

**Production Worker Gorilly goods**

**Jackson, WI**

**May 2017 to October 2017**

Food production and safety

**Machine Operator**

**SUNLITE PLASTICS, INC.**

**Germantown, WI**

**July 2016 to September 2016**

Run and keep up with and troubleshoot my machine

**Laborer**

**Pivot point**

**Hustisford, WI**

**February 2015 to July 2016**

Responsibilities

Run crimping machines, hand assembly, hand fed auto machines average rate 116%

Accomplishments I make my rate

Skills Used

Time and accuracy and quality

**Prefinisher and Stain Specialist**

**McMahon and company March 2012 to February 2015**

sanded and stained all specialty wood items(handrails, stair systems etc.) made and matched all stains for all departments.

## mom

stay at home mom 2009 to 2012

raises my son.

**Customer Service**

**Night Court**

**June 2007 to February 2009**

A very qualified bartender with a vast background in making and serving drinks to patrons. excellent customer service skills. Able to identify unruly and intoxicated patrons and solve the problem. ran the daily operations of the bar, receipt and inventory control

**Assistant Manager**

**Stevens Steakhouse**

**West Allis, WI**

**May 2005 to August 2007**

Excellent management skills, including customer service, staff training, scheduling, and overseeing daily operations when needed. Able to work well under pressure, while ensuring that quest satisfaction is primary.

**Manager**

**GINGISS FORMALWEAR**

**Greenfield, WI**

**January 1996 to June 2005**

Ability to do day-today management of store including staffing, training, banking, cost control, facilities and customer relations.

**Manager**

**Chocolate Factory**

**Milwaukee, WI**

**July 1994 to October 2003**

Expanded territorial sales 400% Received company's highest sales award 4 years in a row. developed excellence in sales training course.

**Education:**

Highschool

West allis central

West Allis, WI